

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

June 21, 2005

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held on Tuesday, June 21, 2005 at 1:30 p.m., at Wishard Health Services, Outpatient East Building, Room T2008 A & B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Henry C. Bock, Gregory S. Fehribach, Lula M. Journey, James D. Miner, M.D., Marjorie H. O'Laughlin, and Robert B. Pfeifer.

Dr. James D. Miner, Board Chairperson, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections or deletions to the minutes for the May 17, 2005 Board meeting. There were none. Mr. Fehribach made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the May 17, 2005 Board of Trustees meeting were unanimously approved.

Next, Dr. Miner asked if there were any General Ordinances and Resolutions. Resolution No. 6-2005, "***Transfer of Property***" was submitted for approval. Dr. Miner stated that the Resolution was discussed in the Hospital Committee meeting and it was the consensus of the Hospital Committee to approve the Resolution. Mrs. O'Laughlin made the motion to approve the Resolution. Dr. Bock seconded the motion. Resolution No. 6-2005 was unanimously approved.

Dr. Miner requested that Bylaws and Policies be presented. Dr. Miner stated that the following policies were discussed and approved for deletion and modification by the Hospital Committee.

The policies are:

- Policy No. 700-24, "***Guidelines for Performance of Sterilization***"
- Policy No. 700-33, "***Care of Stillborn/Fetal Death***"
- Policy No. 700-42, "***Medication Usage Evaluation***"
- Policy No. 700-44, "***Emergency Authority for Infection Control***"
- Policy No. 700-56, "***Obstetrics/Gynecology & Pediatrics***"
- Policy No. 700-71, "***Testing/Hemolytic Disease of the Newborn***"
- Policy No. 700-113, "***POCST Overview Statement***" (2 Appendices)

- Policy No. 700-115, "**Medical Acupuncture**"
- Policy No. 700-126, "**Disaster Privileges**"

Mrs. Journey made the motion to approved deletion and modification of the Policies. Dr. Bock seconded the motion. The Policies were unanimously approved for deletion and modification.

Dr. Miner requested that Mr. Sellers, Treasurer, present the May 2005 Treasurer's Report. Cash Disbursements for the month of May 2005 are \$35.3 million. This is 1.16% above the 2004 average. Dr. Miner asked for approval of the report. Dr. Bock made the motion to approve. Mrs. O'Laughlin seconded the motion. The Cash Disbursements for the month of May 2005 were unanimously approved.

Mr. Sellers presented the Revenue and Expenditure Analysis Report. The tax revenues are 5/12ths of the total for the year 2005. Public Health Revenues are under budget. There will be a payment from the city for the Clean and Lean Program for \$265,000. Headquarters Revenues are better than budget due to higher cash balances. Personal Services and its corresponding expenditures, is better than budget. Supplies, on the other hand, are over budget. Wishard Health Services payments are current. Capitol Outlays is \$400,000 worse than budget. Mrs. O'Laughlin moved for acceptance of the report. Mr. Pfeifer seconded the motion. The Revenue and Expenditure Report for May 2005 was unanimously accepted.

In the absence of Dr. Lisa Harris, Steve Nathan, presented a list of Medical Staff Appointments and Reappointments for June 2005. The appointments have been approved by the executive council of the medical staff. Mr. Fehribach made the motion. Dr. Bock and Mrs. O'Laughlin seconded the motion. The Medical Staff Appointments and Reappointments for The Medical Staff Appointments for June 2005 were unanimously approved.

The next agenda item was Bids. Dr. Miner stated that there were two bids discussed in the Hospital Committee meeting of June 21, 2005. They were "**Medical Waste Removal**" and "**OR Areas Pyxis Equipment-Medication Security.**" The Hospital Committee recommended approval of the two Bids. Dr. Miner asked for approval of Medical Waste Removal bid. Mrs. O'Laughlin made the motion to approve. Mr. Pfeifer seconded the motion. The "**Medical Waste Removal**" bid was unanimously approved. Next, Dr. Miner asked for approval of the "**OR Areas Pyxis Equipment-Medication Security**" bid. Mr. Fehribach made the motion. Mrs.

O’Laughlin seconded the motion. The “*OR Areas Pyxis Equipment-Medication Security*” bid was unanimously approved.

Dr. Miner reported on the Hospital Committee meeting of June 21, 2005. The committee received information and discussed the following:

- Hospital Committee minutes of May 17, 2005
- Bids
 - Medical Waste Removal*
 - OR Areas Pyxis Equipment-Medication Security*
- Cambio Report
- WHS March Financials
- Rehabilitation and Respiratory Care Services

Mrs. O’Laughlin gave the Public Health/Healthy Babies Committee Report of June 21, 2005.

The agenda items were

- ACTION Center Update
- Smoking Ban Ordinance
- HRSA Site Visit (Ryan White and Healthy Start)

There was discussion on the cost to enforce the smoking ban. The committee approved the ACTION Center plan. Dr. Miner asked for a motion from the Board to approve the ACTION Center Plan. Mrs. O’Laughlin made the motion. Mr. Pfeifer seconded the motion. The ACTION Center Plan was unanimously approved.

Dr. Miner stated that the Planning Committee met on May 17, 2005 and discussed the long term care facility reviews. The reviews will be conducted quarterly.

There will be a Quality Committee meeting on today June 21, 2005 immediately following the Board meeting.

In the absence of Ibrahim AlGhani, Mrs. Journey reported on Citizens Health Center. She stated that the steering and planning committees of the Citizens Health Center Board of Directors will meeting on June 22, 2005 to form a action plan for marketing for the Center. Mrs. O’Laughlin reported the personnel committee met and discussed several issues pertinent to personnel.

Mr. Fehribach reported that the Midtown Mental Health Center staff participated in a retreat in the month of June.

Mr. Gutwein reported that staff is continuing to work on the 2006 Health and Hospital Corporation budget. Wishard Health Services was recognized by Inside Indiana Business as one of the twenty-five keepers in Indiana. Information on this recognition is featured in the Indy Men Magazine, June 2005 edition. The land swap with Indiana University and Clarian has been canceled because of the inability to reach an agreeable solution. In an effort to improve community involvement and financial reimbursement for the WHS community health centers, Health and Hospital applied for FQHC status for the centers. The Corporation has had extensive discussions with the federal government regarding the FQHC status. In addition, the federal government requested, via letter, more information about the FQHC application. This information does not exist, and it will be a financial disadvantage to acquire the FQHC status. Therefore, plans are being made to convert the centers back to hospital status. The Community Health Center Board will be reorganized but will retain community involvement.

Mr. Gutwein also reported that the Corporation would start an organized wellness program in an effort to improve the environment for the employees. The Corporation has solicited the assistance of the Haylon Group and Advantage Health Solutions. The idea is to find individuals in the Corporation that use the health services most and focus on improving the health of these individuals and all staff. The Corporation is also working on a 43B Plan that will help employees save dollars.

Dr. Caine reported that the MCHD participated in a site visit by the Department of Health and Human Services to review federal grants. The Ryan White and the Healthy Start Maternal Child Health Grants were reviewed during this visit. MCHD received \$3.9 million dollars award for four years for Healthy Start. The site visits revealed that MCHD did a phenomenal job with the syphilis campaign. Indicators showed a substantial improvement in infant mortality. The Ryan White review revealed that hepatitis screening was at 100% but only 40% of HIV patients receive all three injections that are required within a two-year period. The plan is to have the Charles Williams Prostate Cancer Van at the next meeting for Board members to tour. The public unveiling of the van will be on July 9, 2005 at the prostate cancer walk.

Under Other Business, Dane Starbuck, Executive Director, and Greg Williamson, Program Manager, of the Wishard Memorial Foundation, presented the Board with an update.

There being no further business the meeting was adjourned.

The next meeting of the Board of Trustees will be Tuesday, July 26, 2005, at 1:30 p.m., at Wishard Health Services, Room T2008 A&B, Outpatient East Building, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner
Chairman, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer